

HARINGEY LEASEHOLDERS' ASSOCIATION

Minutes of the committee meeting held on Friday 7 March 2008 at 7:00 pm at the Civic Centre, High Road, Wood Green, N22

In attendance: Sue Brown (Chair); Nick Martin Clark; Selim Buyukdogan; Chris Graham; Sarah Rooney, Delsie Grandson, Russell Chater, Anne Crellin

Apologies: Olyve Johnson; Emeka Ekeowa, Janet El Shoubashi, Dennis & Cathleen O'Hea

Observing: Mr Sengupta

1. Introduction and minutes of the last meeting.

Sue welcomed everyone to the meeting. The minutes from February were approved without amendment.

Matters Arising

- SB will submit an official complaint, as there has been no response to her letter to Mike Jones, which was originally sent in October.
- Chris to send Selim a copy of the invoice for work done, payment has already been received.
- Emeka to publish the year 1 program on the website.
- Chris and Emeka to meet; Chris will pass over the website completely to Emeka's control.

2. Finances

- (a) **Current financial situation** – Lyreco bill and credit note have been received and Selim will pay the outstanding balance. In the account at the moment we have £3,157.94 (Ltd account) and that is after we paid John. We have £2,150 in the non-Ltd account.

ACTION: Selim to pay Lyreco

- (b) **Funding** – Application for funding had been submitted to HfH. Only missing the date of the next AGM and the sign in sheet from the last AGM. On the 1 April the Big Lottery deadline closed which HLA would not make in time but might be able to join Islington Leaseholders and the Islington Law Centre as a North London syndicate. Chris to email Sue the details. Nick suggested approaching the constructor partners to ask for funding.

ACTION: Chris to email Sue the details on the Big Lottery application.

ACTION: Nick to draft a letter to the constructor partners asking for funding.

(c) **Standing Orders** – no standing orders had been processed yet. Sue had 62 and the HoT have 15 plus some cheques.

ACTION: Nick would draft a thank you letter. Selim would send the letters as he had the individual addresses.

3. **General Meeting – Outcome**

There was a disappointing turn out for the meeting so it was not quorate; luckily no decisions had to be made.

A date for the AGM was agreed, September 11th 2008, will try to book the Council chambers for 19:30.

ACTION: Book Council Chambers for AGM

4. **HfH meeting**

Bruce Nicolas has produced a set of minutes from the meeting for the members to look at. Minutes will be brought to the next meeting.

ACTION: Sue/Nick to bring minutes of HfH meeting to next committee meeting.

5. **Nick's complaint about Ola Akinfe**

Sue had received a letter from Ian Christie, which answered some queries but raised others regarding 'policy'.

ACTION: Draft a letter to the response received from HfH.

6. **Constitution**

The HLA constitution needed to be posted on the website. There was a spare circular tab on the website where the constitution could go. The wording would be changed on the constitution from 'membership fee' to 'voluntary contribution'. The membership section would be amended to say that all leaseholders were automatically members of the HLA. AC and CG had offered to research other constitutions for some guidelines for the HLA.

ACTION: Anne and Chris to research other constitutions

7. **Update on advice sessions**

Advice sessions would be held at St John Vianney's, West Green Road on Saturday 15 March and Saturday 12 April. John and Selim would attend to offer legal and financial advice. This needed to be listed on the website.

ACTION: Dates of advice sessions to be listed on the website.

8. Website

Chris and Emeka would discuss updating the website. Key things to add to the website: Constitution; advice sessions; contact links (still not working); change text to read that leaseholders were 4,500 not the 3,900 listed on the website; immediate news; archive of all the minutes; upload letters sent to HfH and their response as other leaseholders might be affected by some of the issues and want to know; FAQ section maybe; templates for complaint letters or letters requesting breakdowns of service charges etc.

ACTION: Emeka to assess website in light of some new suggestions for content above.

9. Update on outreach

Nick and Selim had the list of all residents associations in the borough. Nick planned to target the year 1 residents. Nick and Selim might need business cards for handing out; they could get these free (plus p&p) at vistaprint.co.uk. The HLA would also like to provide a standard ad for the constructor partners to put in their regular newsletters to residents.

10. Any other business

Service charges were raised as they have increased dramatically this year. This would be discussed at a future committee meeting.

Haringey did have a law centre; the address and contact details were.

Haringey Law Centre
Ground Floor Offices
7 Holcombe Road
Tottenham
N17 9AA
Tel: 020 8808 5354
Email: tottenhamlawcentre@tiscali.co.uk